

Safe Work Environment Plan

for Off-Campus or Off-Site Research Funded by NSF

National Science Foundation Proposal Title

Plan Details

The Ohio State University will implement the details in this plan to address:

- Abuse of any person, including, but not limited to, harassment, stalking, bullying, or hazing of any kind, whether the behavior is carried out verbally, physically, electronically, or in written form; or
- Conduct that is unwelcome, offensive, indecent, obscene, or disorderly, during off campus work, should the above referenced proposal be funded.

Ohio State is committed to addressing harassment and fostering a safe and healthy work environment and expects all staff, faculty, and students to comply with the [robust training and established policies](#) and expectations for proper conduct that apply whether working, doing research or engaging in activities or studies on campus or at an off-site location. Should the subject proposal be funded the following additional, project-specific processes will be put in place to ensure that all project personnel are able to work in a safe environment.

Brief description of the field setting and any unique challenges faced by the team, e.g., team has participants from multiple organizations.

Steps that will be taken to nurture a safe off-campus or off-site working environment. Examples include developing shared team definitions of roles, responsibilities, culture, and code of conduct, training, mentor/mentee mechanisms and regular check-ins with an identified on-campus individual.

Communication processes within the off-site team and between the team and the grantee institution. How communications will be managed if cell phone and internet services are restricted e.g., there should not be a single person overseeing access to a single satellite phone.

Organizational mechanisms to be used for reporting, responding to, and resolving issues of harassment if they arise.

Signature

I agree to abide by the safety plan detailed in this document. I understand that it is my responsibility to disseminate this plan to all individuals participating in the off-campus or off-site research prior to the commencement of the work.

Principal Investigator Name

Date

Signature



THE OHIO STATE UNIVERSITY